

Event Planning Guide

The chart below was designed to inform you of sanitary guidelines that may be applicable to your event according to a university study. Note that more restrooms may be needed if you wish to prevent people from waiting in lines.

Note: If alcohol is being served, add 15-20% more restrooms. Include 1 handicap restroom per 20 regular restrooms, or at least one handicap for public events. Hand washing stations should also be provided with restrooms in all food service areas.

Based on the anticipated male/female ratio at the events, you may order additional units. Studies have shown that women take, on average, 40% longer than men to use restroom facilities.

How To Use The Planning Chart:

- Determine how long your event will last.
- Determine approximately how many people will attend your event.
- With this information, use the chart to calculate the number of units needed to insure sanitary conditions.

People Attending	NUMBER OF HOURS FOR EVENT									
	1 Hr	2 Hrs	3 Hrs	4 Hrs	5 Hrs	6 Hrs	7 Hrs	8 Hrs	9 Hrs	10 Hrs
1-49	1	1	1	1	2	2	2	2	2	2
50-99	2	2	2	2	2	3	3	3	3	3
100-249	3	3	3	3	4	4	4	6	6	6
250-499	4	4	4	4	6	6	8	8	8	8
500-1000	4	5	6	7	7	8	8	8	9	9
2000	6	10	12	13	14	14	14	15	15	15
3000	9	14	17	19	20	21	21	21	21	22
4000	12	19	23	25	28	28	28	30	30	30
5000	15	23	32	32	34	36	36	36	36	36
6000	17	28	34	38	40	42	42	42	42	42
7000	20	32	40	44	46	48	50	50	50	50
8000	23	38	46	50	54	57	57	57	57	57
10000	30	46	57	63	66	69	69	72	72	72

The above chart is based upon a University of Missouri - St. Louis study.

The above chart is based on our basic unit. For other unit recommendations or any additional assistance, please contact our Sales Department via telephone or [Email](#).